



Grand Lake Fire Protection District Board Meeting Minutes from October 11, 2017

Call meeting to order: Meeting called to order at 1830 hours.

Members present: David Craig, Fred Schroeder (via phone), Chris Ruske, Mindy Nelson, Dick Romshek

Others present: Chief Mike Long, Cheryl Dale, Kevin Piercy, Richard McGraw, Mark Piller, Blake Mertz, Colin Steward, Lisa Jenkins

Members Absent: None.

Introductions were done.

Board Chairman's Opening Remarks: None.

Changes to the Agenda:

- Moved Pension Board to first agenda item

Adjournment to Pension Board:

- Dick Romshek made the motion to adjourn the Board Meeting to begin the Pension Board meeting and Chris Ruske seconded. Approved by all. General meeting adjourned at 1832.

Return back to General Session:

- Board returned to General Session at 1837.

Public Input:

- None

Approve minutes from previous month's meeting:

- Chris Ruske made the motion to approve the minutes from September's meeting; Dick Romshek seconded the motion. Approved by all.

Review/approve bills and financial statements:

- Chris Ruske made the motion to approve the bills and statements as presented; Mindy Nelson seconded the motion. Approved by all.

Chief's report:

- See attached for details
- Replacing the cover on R375 was discussed. Fred Schroeder suggested contacting Sam Conger for a quote.
- Mark Piller has received three bids for carpet replacement in apartment 3 ranging from \$2,600 - \$5,400. Carpet is to be replaced before the end of this year.
- Chief to meet November 9th with EMS Chief Ray Jennings, County Manager Lee Staub, and Grand Lake Town Manager Jim White to discuss EMS at Station 3 (Grand Lake).

Old business:

- Gym waiver for EMS personnel has been tabled for now pending outcome of November meeting with EMS.

New Business:

- Auditor presentation of 2016 audit report (by phone): Our new auditor this year, Eric Barnes from Barnes Griggs & Associates, PC presented the 2016 audit financial report and findings to the board.
 - Grand Lake Fire is operating within GAAP and maintaining good internal controls that are acceptable for a small organization.
 - Audit resulted in a clean opinion by the auditor.
 - Grand Lake Fire has good liquidity.
 - Our investments are similar to 95% similar local agencies.
 - Fred Schroeder inquired as to any improvements we could do.
 - Auditor's recommendation is to continue having the 3rd party review comparing revenue to expenditures.
- 2018 Budget draft: The 2018 Budget draft was reviewed and discussed. Updates and changes discussed. Chief is planning a 10% raise available to line staff. Board was in agreement as part of the annual evaluation process. Changes and year-to-date updates will be done prior to the next Board meeting and Chief will send out the update 2018 Budget draft for the Board to review. Public hearing of the 2018 Budget draft is scheduled for the November meeting.

Adjournment:

- Mindy Nelson made the motion to adjourn the Board Meeting and Dick Romshek seconded. Approved by all. General meeting adjourned at 2024.

The next Board of Directors meeting will be held on Wednesday, November 8, 2017

Future Board meeting date changes:

December meeting: Thursday, December 7, 2017