



## **Grand Lake Fire Protection District Board Meeting Minutes from November 8, 2017**

**Call meeting to order:** Meeting called to order at 1831 hours.

**Members present:** David Craig, Chris Ruske, Mindy Nelson, Dick Romshek, Fred Schroeder (via phone)

**Others present:** Chief Mike Long, Cheryl Dale, Blake Mertz, Cooper Knochenmus, Mike Arntson, Collin Ross, Eric Goldberger

**Members Absent:** None

**Board Chairman's Opening Remarks:** David Craig commented that he and Chief Long met with GCEMS Chief Ray Jennings and Grand County Manager Lee Staab regarding the permanent removal of the staged ambulance in Grand Lake. David wanted the Board to know that Chief Long was confident & diplomatic in the meeting and represented the Department very well.

### **Changes to the Agenda:**

- New business: Discuss Chief Long's annual review process.

### **Budget Public Hearing:**

- Public Hearing called to order at 1837. Public Hearing closed at 1839. No members of the public were in attendance.

### **Public Input:**

- None.

### **Approve minutes from previous month's meeting:**

- Fred Schroeder made the motion to approve the minutes from October's meeting; Chris Ruske seconded the motion. Approved by all.

### **Review/approve bills and financial statements:**

- Chris Ruske made the motion to approve the bills and statements as presented; Mindy Nelson seconded the motion. Approved by all.

### **Chief's report:**

- See attached for details

- Annual Christmas Party is scheduled for December 13<sup>th</sup>. Invitations are to be mailed. The invitations will be changed to Holiday party rather than Christmas per the suggestion of David Craig.
- Snow plow damage to hydrants was discussed. Suggestion was made to add flags to the hydrants to increase visibility. Discussion ensued. Chief will communicate suggestion to hydrant owners.
- Chief updated the Board on the decision by the Grand County Board of Commissioners to permanently remove the Grand Lake based ambulance from Grand Lake effective January 1, 2018. Document of facts that had been created by Chief Long was reviewed. Discussion ensued. Board was in agreement to provide a simple notice to community members alerting them to the decision and the meeting scheduled for Monday, November 13<sup>th</sup> at 5:00 p.m. at Grand Lake Town Hall at which time the County Manager Lee Staab or GCEMS Chief Ray Jennings will present the planned change to the Town Trustees. Cheryl will email the notice to the Board and to our membership as well as to the community members list provided by Chief Long.

### **Old business:**

- 2018 budget was reviewed and discussed. The staff 10% salary increase that was approved at October's meeting was discussed. Chief discussed his plan for staff compensation including overtime for department trainings, quarterly staff meetings, and mutual aid response. The Board commented on the value of a pay raise to address the potential of personnel retention issues. After discussion, the Board was in agreement the staff be given a 10% pay raise in 2018 and the proposed budget adjusted to reflect that change. This is independent of the 10% approved in October's meeting, which the Chief intends to make available through overtime opportunities to the staff. Board consensus agreed with changes discussed.

### **New Business:**

- Chief's annual review process was discussed. The minutes from last year will be reviewed for the process and provided to the Board for next meeting.

### **Adjournment:**

- Mindy Nelson made the motion to adjourn the Board Meeting and Chris Ruske seconded. Approved by all. General meeting adjourned at 1955.

**The next Board of Directors meeting will be held on Thursday, December 7, 2017**