



Grand Lake Fire Protection District Board Meeting Minutes from February 15, 2018

Call meeting to order: Meeting called to order at 1834 hours.

Members present: David Craig, Fred Schroeder (via phone), Chris Ruske, Mindy Nelson, Dick Romshek

Others present: Chief Mike Long, Cheryl Dale, Larry Goscha, Samantha Bruegger, Blake Mertz, Collin Ross, Jeff Caton, Cooper Knochenmus, Kevin Piercy

Members Absent: None

Board Chairman's Opening Remarks: David Craig shared that he had received a letter from the Dale Carnegie Training that Chief Long had attended. The letter noted the award bestowed on Chief Long by his fellow class participants and was accompanied by a Certificate of Recognition for Highest Achievement. Craig requested that the letter be added to Chief Long's personnel file.

Changes to the Agenda:

- Exit interviews will be discussed under new business.

Public Input:

- None

Approve minutes from previous month's meeting:

- Chris Ruske made the motion to approve the minutes from January's meeting; Dick Romshek seconded the motion. Approved by all.

Review/approve bills and financial statements:

- Dick Romshek made the motion to approve the bills and statements as presented; Chris Ruske seconded the motion. Approved by all.

Chief's report:

- See attached for details

Old business:

- Cheryl provided an update on the election progress. Deadline for submitting Board candidate self-nomination forms is March 2, 2018.

New Business:

- David Craig presented the exit interview feedback from Dania Tumia. Dania's feedback was very positive.
- Dick Romshek has contacted Matt Reinhardt to schedule an exit interview.
- Adam Makkai of Makkai Capital Management provided an update on the department's investments. Adam recommended liquidating the Franklin Adjustable US Gov Securities Fund and reinvesting in the Vanguard Short-Term Federal Fund. Transaction fees of \$53.00 will be charged to process the transaction. Discussion ensued. Chris Ruske made the motion to sell the Franklin Adjustable US Gov Securities Fund and reinvest the funds in the Vanguard Short-Term Federal Fund; Mindy Nelson seconded the motion. Approved by all. Adam requested a copy of the minutes of this meeting to move forward with the transaction. To process the transaction as soon as possible, David Craig requested a letter approving the transaction be drafted for his signature. Cheryl will draft the letter.

Motion to move to Executive Session:

- David Craig made the motion to move to Executive Session under Statutory Authority §24-6-402(4)(f), C.R.S., to discuss Chief Long's performance evaluation and compensation. Dick Romshek seconded the motion at 1945. David Craig noted that the Board may take action after executive session. Approved by all.

Return back to General Session:

- Board returned to General Session at 2015.

New Business:

- The Board issued Chief Long his annual performance review, which was favorable. The board acknowledged that the action steps the Chief had been tasked with over the last year had been accomplished and continue to reflect positive forward momentum.
- David Craig made a motion to give Chief Long a 3% pay raise effective on his anniversary date. Craig supported the increase amount by citing the lack of salary increases since 2013, cost of living corrections and competitive industry comparable figures. Chris Ruske seconded. Approved by all.
- No other new business was discussed.

Old business:

- None.

Adjournment:

- Mindy Nelson made the motion to adjourn the Board Meeting and Dick Romshek seconded. Approved by all. General meeting adjourned at 2018.

The next Board of Directors meeting will be held on Wednesday, March 14, 2018

2018 Board meeting schedule:

March 14, 2018

April 11, 2018

May 9, 2018 (new Board Directors to be sworn in)

June 13, 2018

July 11, 2018

August 8, 2018

September 12, 2018

October 10, 2018

November 14, 2018
December 5, 2018