



Grand Lake Fire Protection District Board Meeting Minutes from July 10, 2019

Call meeting to order: Meeting Called to order at **1835** hours.

Members Present: David Craig, Mindy Nelson, Chris Ruske, Hecky Heckendorf, Dick Romshek

Others Present: Chief Ratzmann, Krystal Constenius, Mark Piller, Sean Ratzmann, Isaac Duran, Drew Mustari, Will Essary

Board Chairman's Opening Remarks:

- Following the County Commissioners meeting, Chairman Craig invited Grand County Search and Rescue's Mike Blevins to lunch on Monday to reach out and build the bond between the two agencies. Blevins shared with Chairman Craig that GLFPD is always welcome to attend their Wednesday night trainings, and shared about HAATS services.

Changes to Agenda:

- None

Public Input:

- None

Swear in Francis "Hecky" Heckendorf to Board:

- Chairman David Craig conducted the swearing in of new Board member Francis "Hecky" Heckendorf and Heckendorf signed the Oath of Office at **1841** hours.

Approve minutes from previous month's meeting:

- The minutes from the June 18, 2019 were reviewed. Chris Ruske made the motion to approve the minutes as presented; Mindy Nelson seconded the motion. Approved by all at **1843**.

Review and approve June bills and financial statements:

- Dick Romshek made a motion to accept June bills pending Chris Ruske approval. Mindy Nelson seconded the motion. Approved by all at **1844**.
- June financials were presented with note that without an administrative employee on staff in May and June, the financials are missing some information. Staff hopes to have all financial information up to date by the next board meeting. There is income coming in from local mitigation by Wildland Crews. Chairman Craig cautioned that many expenses were made with the hopefulness of bringing in wildland income. Without that income on the immediate horizon, to be careful with our expenses.
- A motion was made by Mindy Nelson to accept financials as presented. Dick Romshek seconded motion, approved by all at **1850**.

Chief's Report:

- See attachment for details. Board requests to see current year calls compared to last year calls to see year-over-year growth. REM is in service has been donated on a 1-year loaner program.

New Business:

- Transport license update - Board Requested a business plan for the ambulance agreement to be presented.
- Clinic Paramedic update - Final interviews for Community Paramedic today.

Executive Session:

- A motion was made by David Craig to go into Executive Session under Statutory Authority §24-6-402(4)(f), C.R.S. to discuss personnel matter of Chief Ratzmann's 6 month review. Seconded by Mindy Nelson, approved by all at **1922**. The Board returned from Executive Session at **1944**.

New Business after Executive Session:

- Chief's salary discussion – The board announced that they are happy with Chief Ratzmann's performance and will be honoring the original agreement to increase his salary to \$85,000 effective the first day of the next pay period, July 14, 2019. In regards to the additional ask by Chief Ratzmann, Chairman Craig will write 3-5 questions to give to the board, Chief, and Assistant Chief eliciting their feedback on Chief Ratzmann's performance. Chief Ratzmann is to continue the process of collecting competitive wage survey data. Any additional increase in salary would be retroactive to the 6 months from hire date. Chairman Craig requests that the board members and Chief Ratzmann complete the performance review questionnaire and return it to him by Wednesday, July 31, 2019.

Adjournment:

- Mindy Nelson made the motion to adjourn the board meeting and Chris Ruske seconded. Approved by all. General meeting adjourned at **1949**.

The next Board of Directors regular meeting will be held on Wednesday, August 14th, 2019.

Future Board meeting dates for 2019:

August 14th

September 11th

October 9th (Pension Board)

November 13th (2020 Budget Public Hearing)

December 4th (2020 Budget approval)