



Grand Lake Fire Protection District Board Meeting Minutes from October 09, 2019

Call meeting to order: Meeting called to order at **1834** hours.

Members present: David Craig, Mindy Nelson, Chris Ruske, Dick Romshek.

Others present: Chief Ratzmann, Assistant Chief St. Germain, Krystal Steward, Kevin Piercy, Richard McGraw, Garrett Miller, Carlos Vasquez.

Members Absent: Hecky Heckendorf, excused.

Board Chairman's Opening Remarks:

- None

Changes to the Agenda:

- Board Recessed at **1834** for the Pension Board meeting.
- Board Reconvened at **1913**.

Public Input:

- None

Approve minutes from previous month's meeting:

- The minutes from the September 11, 2019 were reviewed. It was noted that edits requested by Chairman Craig were not present in the presented minutes. The approval of the September 11th minutes was tabled until the changes could be made and presented at the next meeting.

Review/approve bills and financial statements:

- August financials were presented and a motion was made by Mindy Nelson to accept financials as presented. David Craig seconded motion, approved by all at **1919**.
- September financials were presented and a motion was made by Chris Ruske to accept financials as presented. Mindy Nelson seconded motion, approved by all at **1933**.
- David Craig requested the P&L reflect current month performance compared to current month budget with variance.

Chief's report:

- See attached for details.
- Additional notes to communicate to the local school districts regarding the open house on the 12th.

Old business:

- EMS License Discussion, Letter to BoCC, and Bond Update all discussed as part of the Chief's report.
- Staff to send Mindy Nelson the contract and contact info for J K Baum and associates.

New Business:

- Exit Interviews discussion: 1 interview to be discussed in executive session, 1 member did not respond to requests for an exit interview, and 2 members' interviews were delayed and not completed before this meeting.
- 2018 and 2019 budget amendments: 2018 audit found grant funding was not properly allocated in the budget, thus requiring an amendment. 2019 spending exceeds budget and will require an amendment. Notice of budget amendments and 2020 budget meeting to be posted in Sky Hi News and Middle Park Times. Time on presented notice changed from 6:00 PM to 6:30 PM.
- Discussion ensued regarding the best dates for November and December Board Meetings. The Board expressed desire to keep to the posted schedule whenever possible. The November meeting will stay at the scheduled date of November 13th. Because the County gives the final assessed value information, which is needed for an accurate budget, to the District sometime between December 5th and 10th, the Board has made the decision to move the December meeting by one week with the new date now on December 11th.
- 2020 Budget Discussion: Staff presented 3 drafts of budget options to the board, each with varying degrees of spending and salary increases. Discussion ensued regarding the direction of the department and services we would be offering as well as their related costs. Staff to provide Board with the full salary survey conducted this year on Colorado mountain town fire departments. The Board requested staff work to achieve a budget net operating income closer to a \$200K deficit, or better, rather than the \$800K deficit presented in budget option #1, to be presented in the November meeting. The board welcomed the staff to ask individuals on the board for feedback while working on the budget.

Executive Session:

- A motion was made by David Craig to go into Executive Session under Statutory Authority §24-6-402(4)(f), C.R.S. to discuss personnel matter of the contents of an exit interview. Seconded by Mindy Nelson, approved by all at **2115**. The Board returned from Executive Session at **2153**.

NEW Business after Executive Session:

- None

Adjournment:

- Mindy Nelson made the motion to adjourn the board meeting and Dick Romshek seconded. Approved by all. General meeting adjourned at **2153**.

The next Board of Directors regular meeting will be held on Wednesday November 13, 2019.

Future Board meeting dates for 2019:

November 13th (2020 Budget Public Hearing)(Pension Board Meeting)
December 11th (2020 Budget approval)